

# ACADEMIC STANDING

The following provisions apply to all *Undergraduate students*. *Graduate & Professional students* with scholarship deficiencies are subject to action at the discretion of their respective deans.

For undergraduate students, the University of California Academic Senate Scholarship Regulations UCSR 900 (<https://senate.universityofcalifornia.edu/bylaws-regulations/regulations/rpart4.html#rpart4-l>)<sup>1</sup> govern the scholastic status, also known as *Academic Standing*. Davis Division Regulation A552 (<https://academicsenate.ucdavis.edu/bylaws-regulations/regulations/#A552->)<sup>2</sup> specifies the minimum standards of progress requirement, and Davis Division Regulation A540(C) (<https://academicsenate.ucdavis.edu/bylaws-regulations/regulations/#A540->)<sup>3</sup> specifies the use of the grade *Incomplete* in the determination of an undergraduate student's scholastic status.

**Students should contact the dean's office of their college if they need academic advising regarding academic standing, notice, or dismissal** (<https://registrar.ucdavis.edu/registrar/leave/administrative-withdrawals/>).

In the case of academic notice or subject to disqualification, the official transcript will state that the student is not in good academic standing. Once a student has met the standards of scholarship, or has satisfied all requirements for graduation, the notation will be removed from the transcript.

## Part-Time Status

Quarters during a period for which a student was officially approved for Part-Time Status (<https://registrar.ucdavis.edu/registrar/part-time/>) are omitted from the degree progress calculation.

## Minimum Progress Waiver

Students with a documented disability may be eligible for a minimum progress waiver. Students apply for such a waiver through the Student Disability Center (SDC) (<http://sdc.ucdavis.edu/>). Approval of the waiver omits the specified term(s) from the degree progress calculation.

## <sup>1</sup> University of California Academic Senate Scholarship Regulations; UCSR 900

University of California Academic Senate Scholarship Regulations (UCSR 900) (<https://senate.universityofcalifornia.edu/bylaws-regulations/regulations/rpart4.html#rpart4-l>)

### Part IV. Scholarship Regulations

#### Title I. Undergraduate Regulations

##### • 900.

- A. The following minimum provisions or their equivalents, as ratified by the Assembly, govern the scholastic status of undergraduate students as indicated in strictly internal University records [see Regulations 782 (<https://senate.universityofcalifornia.edu/bylaws-regulations/regulations/rpart3.html#r782>) and 902 (<https://senate.universityofcalifornia.edu/bylaws-regulations/regulations/rpart4.html#r902>)]: (Am 24 May 00)
  - i. Academic Notice. An undergraduate student is normally subject to academic notice (a) if at the end of any term the student's grade-point average for that term, or the student's cumulative grade-point average, is less than 2.0 (C average)

computed on the total of all courses undertaken in the University (however, see paragraph (E) below); or (b) by other provisions approved by the Assembly. (Am 21 June 24)

- ii. Academic Disqualification. An undergraduate student is subject to disqualification for further registration in the University (a) if at the end of any term the student's grade-point average for that term is less than 1.5 (however, see paragraph (E) below), or (b) if the student has completed two consecutive terms on academic notice without achieving a cumulative grade-point average of 2.0 as provided above. (Am 21 June 24)
- B. Each Division of the Academic Senate, or each School or College within a Division, may establish minimum standards of progress towards completion of the baccalaureate degree, but only on the basis of academic regulations adopted by the Division.
  - i. Such regulations may not require a student to complete more than an average of 15 units of academic credit for each quarter or semester of enrollment.
  - ii. The scholastic status, with respect to academic notice or disqualification, of a student who has failed to meet such minimum standards of progress shall be as stipulated in the academic regulations of the Division. (Am 21 June 24)
- C.
  - i. An undergraduate student on academic notice or subject thereto is under such supervision as the Faculty of that student's college or school may determine. Continued registration of an undergraduate student subject to academic disqualification is at the discretion of the Faculty concerned, or its authorized agent, and is subject to such conditions as that Faculty may impose. (Am 21 June 24)
  - ii. Undergraduate students in particular schools or colleges may be subject to more stringent norms with respect to academic notice or disqualification, but only on the basis of regulations adopted by a Division of the Senate and approved by the Assembly of the Senate. (Am 21 June 24)
- D. To transfer from one campus of the University to another, or from one college or school to another on the same campus, a student who has been academically disqualified or is on academic notice must obtain the approval of the Faculty, or its designated agent, to whose jurisdiction transfer is sought. Upon completion of the transfer the student is subject to the supervision specified in paragraph (C). (Am 21 June 24)
- E. Each Division may enact legislation governing the use of the grade *Incomplete* in the determination of a student's scholastic status.
- F. Divisional variances from this regulation must be approved by the Assembly. (Am 16 Mar 71)

## <sup>2</sup> UC Davis Division Academic Senate Regulation A552; Expected & Minimum Progress

Davis Division Regulation A552 (<https://academicsenate.ucdavis.edu/bylaws-regulations/regulations/#A552->)

(A) *Expected Progress Defined*. A full-time regular undergraduate student (see Davis Division Regulation C561 for definition of a part-time student) shall be considered to make expected progress with an average of 15 units passed per quarter. (Am. 05/04/05)

(B) *Minimum Progress Defined.* A full-time, regular undergraduate student (see Davis Division Regulation C561 for definition of a part-time student) shall be required to maintain an average of at least 12 units passed per quarter over all quarters of enrollment. Minimum progress shall be defined as an average of 12 units passed per quarter calculated at the end of every quarter. The average shall be calculated based on the number of quarters in which the student was enrolled full-time during that period. (En. 6/7/83; Am. 11/30/83; Am. 6/8/99; Eff. 9/1/2000; Am. 05/04/05) (Am. 9/1/2018)

(1) Units Passed.

(a) For the purposes of calculating minimum progress, remedial non-credit courses shall be evaluated according to the "Carnegie Unit" rule and counted as units passed, subject to prior approval of such courses for this purpose by the Davis Division Committee on Courses of Instruction. The unit values associated with such courses shall not be applied toward the satisfaction of any baccalaureate degree requirement. (Am. 2/9/77; Am. 05/04/05)

(b) If a student repeats a course under the provisions of DDR A540F and receives a passing grade in the repeated course, then the repeated course shall be counted as units passed. Not more than 16 units can be accrued in this way. (Am. 05/04/05) (Am. 9/1/2018, 9/1/2019)

(c) Units passed at another accredited school and transferred to UCD, or passed during a summer session at UCD shall be counted as units passed during the first full-time quarter of enrollment at UCD immediately following completion of the units. (Am. 05/04/05) (Am. 9/1/2018)

(d) Units passed by examination in accordance with policies established by the Davis Division Committee on Courses of Instruction (see SR 620 and DDR 528) shall be counted as units passed during the term in which the examination was taken. (Am. 05/04/05)

(e) Units graded as IP (in progress) shall be counted as units passed. (Am. 05/04/05)

(f) Units graded I are not counted as units passed. When the grade I is replaced by a passing grade, the units shall be counted toward minimum progress for the quarter in which the I grade was awarded. (Am. 6/7/83; En. 11/30/83; Am. 05/04/05)

(g) For a student who receives approval for concurrent enrollment at another college or university (approval process specified in Davis Division Regulation A553), the units transferred to the student's UCD record will be counted toward their minimum progress requirement. (En. 9/1/2018)

(C) *Failure to Make Minimum Progress.* (Renum. 6/8/87)

(1) In accordance with the provisions of Davis Division Regulation A552(B), at the end of every quarter it shall be determined if each student enrolled full-time for that quarter has met the minimum progress requirement of an average of 12 units passed per quarter. For this determination, a "degree progress average" shall be calculated for each student. The degree progress average is defined as the quotient of the number of units passed during full-time quarters from the initial quarter of matriculation at UCD divided by

the number of full-time quarters completed at UCD. (Am. 05/04/05) (Am. 9/1/2018)

(2) A student whose degree progress average is less than 12 shall be placed on "academic notice on the basis of inadequate progress" for the following quarter. An undergraduate student is in scholastic good standing if not on academic notice or subject to disqualification either on the basis of GPA, as defined in Senate Regulation 900(A), or on the basis of inadequate progress, as defined herein. (Am. 05/04/05) (Am. 9/1/2018)

(3) A student who has been on academic notice on the basis of inadequate progress for three consecutive quarters, and whose degree progress average remains below 12 at the end of the third quarter of academic notice, shall be "disqualified from the university on the basis of inadequate progress." That action shall be taken by the college faculty (or its authorized agent) and is subject to such conditions as the faculty may impose. Exceptions to disqualification on the basis of inadequate progress may be granted by the college faculty (or its authorized agent) in appropriate circumstances under policies adopted by the college faculty. (Am. 05/04/05) (Am. 9/1/2018, 9/1/2019)

(4) An undergraduate student in scholastic good standing on the basis of GPA as defined in Senate Regulation 900(A) but who is on academic notice on the basis of inadequate progress as defined herein, may continue to opt to take courses on a Pass or Not Passed basis in line with Davis Division Regulation A545(A). (Am. 05/04/05) (Am. 9/1/2018, 9/1/2019)

(5) Colleges shall report the numbers of students disqualified on the basis of inadequate progress and the number of exceptions and reasons for those exceptions to the Undergraduate Council on an annual basis in the fall quarter. (Am. 05/04/05) (Am. 9/1/2018, 9/1/2019)

(6) A notation on a full-time student's transcript that the student has not made minimum progress or is on academic notice on the basis of inadequate progress shall be removed when the student has satisfied all other requirements for graduation. (Am. 05/04/05) (Am. 9/1/2018, 9/1/2019)

Except when a student has been disqualified from the university, all notations regarding failure to comply with the minimum progress requirement shall be redacted when copies of a student's transcript are prepared for outside persons or agencies, such as professional or graduate schools. (Am. 05/04/05)

(D) *Accommodations for Students with Documented Disabilities* (Am. 4/14/2008)

(1) Students with a documented disability seeking an accommodation to the minimum progress requirement shall provide their Dean's office with a letter from the campus Student Disability Center (SDC) containing a recommendation for either a transfer to part-time status or a waiver of the minimum progress requirement for full-time students (for a specific period not to exceed one year). It is the student's responsibility to request accommodations as soon as possible, and this notification must be made within a period of time which allows the university a reasonable opportunity to evaluate the request and offer necessary adjustments. The accommodation is subject to extension and modification, and it is

the student's responsibility to submit subsequent requests as the need arises. (Am. 4/14/2008, 9/1/2018, 9/1/2019)

(2) The faculty of a college (or its authorized agent) may authorize either a transfer to part-time status (as described in Davis Division Regulations C560-C562) or a waiver of the minimum progress requirement for specific quarters (not to extend to quarters beyond those recommended by the SDC) for a student for whom the SDC has determined that an accommodation is required. In either case the units earned and the quarters attended during the period of the accommodation shall not be used in determining whether a student has satisfied the minimum progress requirement. No accommodation shall alter the nature of the academic demands made of the student nor decrease the standards and types of academic performance. (Am. 4/14/2008, 9/1/2018)

(3) If the faculty (or its authorized agent) and the SDC cannot arrive at a mutually agreeable accommodation, the matter shall be resolved by a committee convened the Vice Chancellor - Student Affairs that includes a representative from the SDC and the authorized agent of the faculty of the college (or, in the absence of such agent, the chair of the faculty). (Am. 4/14/2008)

### **<sup>3</sup> UC Davis Division Academic Senate Regulation A540(C); Incomplete Grading**

Davis Division Regulation A540C (<https://academicsenate.ucdavis.edu/bylaws-regulations/regulations/#A540->)

Except as provided otherwise in Davis Division Regulations A545 and A548, and in Regulation 70 of the Faculty of the School of Medicine, the following provisions apply to the grading of the work of all students subject to Davis Division Regulations.

(C) The grade Incomplete shall be assigned only when the student's completed work (judged by itself and not in relation to the work required to pass the course as a whole) is of passing quality and represents a significant portion of the requirements for a final grade, but is incomplete for good cause as determined by the instructor. "Good cause" may include illness, serious personal problems, an accident, a death in the immediate family, a large and necessary increase in working hours, or other situations deemed to be of equal gravity. The student is entitled to replace this grade by a passing grade and to receive appropriate grade points and unit credit provided the student satisfactorily completes the work of the course in a way specified by the instructor before the end of the third succeeding term of the student's academic residence as defined in Regulation 610. If a degree is conferred upon the student before the expiration of the time limit for conversion, the time limit for conversion for the graduated student shall be the end of the third regular term succeeding the term in which the Incomplete grade was assigned. If the time limit for conversion expires before a degree is conferred upon the student and the Incomplete grade has not been replaced, the grade shall revert to an F, a Not Passed, or an Unsatisfactory, depending on the grading system in effect in the particular instance. If the time limit expires after a degree has been conferred and the Incomplete grade has not been replaced, the Incomplete grade shall remain on the student's record. If the degree has not been conferred, and the work has not been completed before the end of the term three calendar years after the grade Incomplete has been assigned, and during which the student has not been in academic residence as defined in Regulation 610, the grade Incomplete shall remain on the student's record, unless the course is repeated. This time-limit for the completion of courses assigned the grade Incomplete shall apply to all and only those courses in which

the grade Incomplete is assigned on or after September 1, 2010. (En. 1/20/75, Am. 5/29/75, effective Fall 1975; Am. 10/25/76, effective Winter 1977; Am. 6/4/79, Am. 11/28/79, effective Fall 1980; Am. 6/3/80, Am. 12/3/80; Am. 4/25/83; Am. 11/30/83) (Am. 9/1/2010, 2/24/2011, 9/1/2013)

In calculating an undergraduate student's grade point average, grade points and units for courses graded Incomplete shall not be counted except that, in ascertaining compliance with the 2.000 minimum grade point average required for the receipt of a bachelor's degree, all incomplete units attempted for a letter grade shall be counted and assigned a grade point value of zero. Any undergraduate student who accumulates more than 16 units of Incomplete for which final grades have not been assigned shall be subject to academic notice or disqualification. (Am. 1/27/81) (Am. 9/1/2010)

In calculating a graduate student's grade point average, grade points and units for courses graded Incomplete shall not be counted except that, in ascertaining compliance with the minimum grade point average required for receipt of a degree, all incomplete units attempted for a letter grade shall not be counted and assigned a grade point value of zero. Any graduate student who accumulates more than 8 units of Incomplete for which final grades have not been assigned shall be subject to academic notice. (Am. 10/25/76, effective Winter 1977; Am. 1/27/81)